

Full Paper Submission Guidelines

Authors are required to go through the full paper submission guidelines and step-by-step instructions for submitting their work to ICVAM 2026.

Full Paper Submissions

The Microsoft CMT portal has been configured to permit multiple file uploads under a single submission entry. Authors are requested to upload their subsequent full-length paper directly to their existing abstract record in the CMT Author Console rather than initiating a new submission.

File preparation and naming

Please prepare the full paper in **both .docx and .pdf formats**, in accordance with the full paper template uploaded on the conference website.

Use a filename of the formats:

Firstname_Lastname_Paper ID_ICVAM2026_Full Paper.docx

Firstname_Lastname_Paper ID_ICVAM2026_Full Paper.pdf

Steps

- **Step 1** — Log in to CMT portal and open the Author Console.
- **Step 2** — Locate your existing submission: In the Author Console, find the abstract you previously submitted (identified by its Paper ID / Title).

Author Console

+ Create new submission		1 - 1 of 1	« « 1 » »	Show: 25 50 100 All	Clear All Filters
Paper ID	Title	Files	Actions		
Clear	Clear				
52	ICVAM 2026 Show abstract	Submission files: ⊕ Abstract_ICVAM 2026.pdf	Submission: ✎ Edit Submission ✕ Delete Submission		

- **Step 3** — Edit the submission. **Do NOT click “+ Create new submission”**.
- **Step 4** — Go to the FILES section.
- **Step 5** — Upload the full paper: Use “Upload from Computer” (or drag-and-drop) to add your Full-length Paper file **alongside your existing Abstract file**. The portal accepts multiple files under the same entry.

FILES

You can upload from 1 to 5 files. Maximum file size is 10 Mb. We accept doc, docx, pdf formats.

Abstract_ICVAM 2026.pdf



Drop files here

-or-

Upload from Computer

Save changes

Cancel

FILES

You can upload from 1 to 5 files. Maximum file size is 10 Mb. We accept doc, docx, pdf formats.

Abstract_ICVAM 2026.pdf



Full Paper_ICVAM 2026.pdf



Full Paper_ICVAM 2026.docx



Drop files here

-or-

Upload from Computer

Save changes

Cancel

- **Step 6** — **Save changes** to save the updated submission with the newly added full paper files.
- **Step 7** — **Confirm**: Return to the Author Console and verify that your submission now lists both the abstract and full paper files (.docx and .pdf).

Author Console

+ Create new submission

1 - 1 of 1

« « 1 » »

Show:

25

50

100

All

Clear All Filters

Paper ID	Title	Files	Actions
Clear	Clear		
52	ICVAM 2026 Show abstract	Submission files: Abstract_ICVAM 2026.pdf Full Paper_ICVAM 2026.pdf Full Paper_ICVAM 2026.docx	Submission: Edit Submission Delete Submission